

Converting the PMP® Into Action

The ability to successfully execute project-based work has a direct impact on corporate goals and bottom-line results. In addition, growth in various industries has contributed to increasingly complex projects that require highly skilled practitioners. As a result, more companies are seeking staff with project management certifications.

Earning a project management certification makes a clear difference in your marketability, helps advance your career, and gives you the tools and techniques to manage projects more successfully.

This course pack will help you get prepared for the PMP® Exam, then activate that knowledge into managing your projects successfully – from schedule to resources to budgets to risks.

Activate the PMP®

Courses:



- **PMP® Exam Power Prep.** Immerse yourself in an intensive prep course that integrates in-depth topic reviews with exam "trouble spots." You'll use highly effective drills to accelerate your learning, receive invaluable test taking tips, and take and review practice exams.
- **Scheduling and Cost Control.** Develop effective measures to manage the constraints you face in any project: limits on time, human resources, materials, budget, and specifications. Discover proven ways to work within your identified constraints without letting predefined limits curtail creativity or innovation.
- **Risk Management.** Work through the proactive approach to threat and opportunity—based on a clear understanding of the powerful nature of both qualitative and quantitative approaches to risk management.



How it Works

Via a subscription model, you are able to license six-month access to these three courses within Strategy Execution's innovative e-Training platform for € 1599 + IVA

If you need more time, you can renew your subscription for an additional 3 months for € 799 + IVA

To get access to your course pack subscription, contact us at solutions@strategyex.it or call (+39) 02 83847.263

"Strategy Execution" refers to TwentyEighty Strategy Execution, Inc, a Virginia, USA, corporation, or an affiliate thereof.

PMP® EXAM POWER PREP

THIS COURSE IS FOR YOU IF:

- You want an in-depth topic review, structured study time, and expert coaching
- You want to ensure exam success with five power-packed days of preparation
- You have met the requirements on PMI's PMP® Credential Application

COURSE SYNOPSIS

Immerse yourself in TwentyEighty Strategy Execution's PMP® Exam Power Prep and you'll be well on your way to passing PMI's PMP® certification exam. This course is for you if you've met PMI's requirements put forth in the PMP® Credential Application.

This intensive, five day course integrates in-depth topic reviews with morning instructor-led lecture and afternoon structured personal study time, including individual assistance from your PMP® certified instructor. You'll thoroughly review exam "trouble spots," use highly effective drills to accelerate your learning, receive invaluable test taking tips, and take and review practice exams.

You'll receive a comprehensive workbook, including drills and practice exams, as well as PMI's *A Guide to the Project Management Body of Knowledge (PMBOK® Guide)*. You'll also receive access to online practice exams and flashcards through the Strategy Execution Center of Excellence.

Take PMI's PMP® certification exam within 30 days of the PMP® Exam Power Prep course and we'll stand behind your success. Should you fail the exam on your first try, we'll give you free access to the online version of our PMP® exam prep course to support your additional focused preparation.

(You must enroll within 30 days after having taken the PMP® certification exam; you will be given standard course access.)

PMBOK® is a registered mark of the Project Management Institute, Inc.

KEY TOPICS

- ▶ **Project Management Process Groups**
 - Initiating processes
 - Planning processes
 - Controlling processes
 - Executing processes
 - Closing processes
- ▶ **Project Integration Management**
 - Develop project charter
 - Develop project management plan
 - Direct and manage project work
 - Monitor and control project work
 - Perform integrated change control
 - Close project or phase
 - Other project management concepts
- ▶ **Project Scope Management**
 - Plan scope management
 - Collect requirements
 - Define scope
 - Create WBS
 - Validate scope
 - Control scope
- ▶ **Project Time Management**
 - Plan schedule management
 - Define activities
 - Sequence activities
 - Estimate activity resources
 - Estimate activity durations
 - Develop schedule
 - Control schedule
- ▶ **Project Cost Management**
 - Plan cost management
 - Estimate costs
 - Determine budget
 - Control costs
- ▶ **Project Quality Management**
 - Plan quality management
 - Perform quality assurance
 - Perform quality control
 - Other key quality topics
- ▶ **Project Human Resource Management**
 - Plan human resources management
 - Acquire project team
 - Develop project team
 - Manage project team
- ▶ **Project Communications Management**
 - Plan communications management
 - Manage communications
 - Control communications
 - Other communications management issues
- ▶ **Project Risk Management**
 - Plan risk management
 - Identify risk
 - Perform qualitative analysis
 - Perform quantitative analysis
 - Plan risk responses
 - Control risks
- ▶ **Project Procurement Management**
 - Plan procurement management
 - Conduct procurements
 - Control procurements
 - Close procurements
- ▶ **Project Stakeholder Management**
 - Identify stakeholders
 - Plan stakeholder management
 - Manage stakeholder engagement
 - Control stakeholder engagement
- ▶ **Studying for and Taking the Exam**

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SCHEDULING AND COST CONTROL

SYNOPSIS

Develop effective measures for scheduling and controlling projects as you put the tools of project management to work. In this course you'll focus on managing the constraints you face in any project: limits on time, human resources, materials, budget and specifications. Discover proven ways to work within your identified constraints, without letting predefined limits curtail creativity or innovation.

From the opening morning, you'll get hands-on experience, practicing your skills in building project requirements and the work breakdown structure. You'll learn a sound, logical framework for scheduling and controlling project activities. And you'll master techniques for estimating, forecasting, budgeting, monitoring, controlling, analyzing and reporting costs and interpreting the meaning of earned-value data.

Individual and small-group exercises feature scenarios that help hone these skills, and a comprehensive toolkit provides practical field guidance. The course materials also include comprehensive reference materials specific to each unit of the course.

Discover a number of sophisticated tools and techniques that you can use to manage time and costs effectively on every type of project. This is one of the program's most popular courses; classes fill up quickly, so register early.

Please bring calculator to class.

Participants in this course will receive our Earned Value Formula Finder, which puts the information you need to determine cost, schedule, estimate at completion and estimate to complete values for your projects right at your fingertips.

LEARN

- Use the work breakdown structure to develop a network diagram
- Calculate schedules using PERT/CPM
- Identify, assign, and tabulate resource requirements
- Predict costs and work time using specific levels and estimate types
- Plan for contingencies and anticipate variations
- Predict future project performance based on historical data
- Monitor changes and close out projects on time

This course uses digital materials.

TOPICS

BUILDING THE PROJECT RESOURCE POOL

- Using Resources to Build Estimates
- The Responsibility Matrix
- Time-Controlled Estimates
- Resource-Limited Estimates

EVALUATION AND FORECASTING

- Causes of Variances
- Establishing the "Data Date" for Evaluation
- Controlling Costs and Schedule Late in the Project
- Components of the Project Audit
- Considerations in Establishing a Monitoring System
- Earned Value Management
- Advanced Earned Value Management Forecasting Tools

MANAGING CHANGE WITHIN THE PROJECT

- The Process of Control
- Identifying Sources of Change
- Screening Change
- Updating the Project Plan
- Communicating Change

THE BASELINE

- Establishing Baselines
- Understanding Types of Baselines
- Time-Phased Distribution of Costs
- Cumulative Cost Curves

THE WORK BREAKDOWN STRUCTURE - A REVIEW

- Resource Allocation and Estimating
- Using Estimates for Scheduling and Cost Control
- The Basic Rules of Estimating
- Levels of Estimating and Estimate Types
- Top-Down vs. Bottom-Up
- Order of Magnitude
- Budget
- Definitive
- Four Estimating Methodologies

ESSENTIAL BACKGROUND

- Overview of the Project Management Life Cycle
- The Triple Constraint
- Planning Tools
- Project Requirements — A Review

IDENTIFYING CONTROLLABLE COSTS

- Resource
- Material
- Direct
- Indirect
- Planning for Risk With Contingency

SCHEDULING

- Network Scheduling
- Validating Schedules
- Arrow Diagrams and Precedence Diagrams
- Basic Scheduling and Network Calculations
- Advanced Precedence Relationships and the Critical Path
- Alternative Constraints
- Gantt and Milestone Charts

THE EXIT STRATEGY

- Steps in Completing the Project
- Scope Verification
- Contract Closeout
- Administrative Closure

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RISK MANAGEMENT



SYNOPSIS

In this Risk Management course, you'll work through the proactive approach to threat and opportunity — based on a clear understanding of the powerful nature of both qualitative and quantitative approaches to risk management.

Risk Management examines threat and opportunity from a top-down and bottom-up perspective using TwentyEighty Strategy Execution's proven eight-step risk management process. Using effective tools, including our highly regarded risk assessment model, you'll learn how to evaluate and respond to risk at the project and task levels.

By applying these tools you'll end the course with new practices to apply in your environment and new insights on the implications and advantages of applying risk management well.

Reminder: Participants taking this course should not take IT Risk Management. These courses are redundant and will be treated as a single course toward all certificates.



LEARN

- Use a practical, eight-step process to manage project risk
- Identify threats and opportunities and weigh their relative value in your project
- Control multiple risks using concise strategies
- Overcome psychological barriers to risk in stakeholders and team members
- Make risk and opportunity integral components of your next project plan

This course uses digital materials.



TOPICS

INTRODUCTION TO RISK

- Definition and Characteristics of "Risk"
- Elements and Factors of Risk
- Event (Future Occurrence)
- Probability (Uncertainty)
- Impact (Amount at Stake)
- Types of Risk
- Components of Risk Management
- Identification
- Quantification
- Response Development
- Response Control

ANALYSIS FUNDAMENTALS

- Probability and Impact
- Presenting Risk
- Descriptive
- Qualitative
- Quantitative
- Probability Analysis

RISK RESPONSE PLANNING

- Risk Response Strategies for Opportunities and Threats
- Risk Acceptance
- Risk Avoidance
- Risk Mitigation
- Probability Minimization
- Impact Minimization
- Transference
- Establishing Reserves

RISK MANAGEMENT PLANNING AND IDENTIFYING RISKS

- Risk Management Planning
- Risk Identification
- Idea Generation Tools and Techniques

ANALYZING AND PRIORITIZING RISK

- Determining Risk Tolerances
- Analyzing Risks
- Impact Analysis
- Risk-Based Financial Tools and Techniques
- Expected-Value Analysis
- Decision Trees
- Prioritizing Risks

EXECUTION EVALUATION AND UPDATE

- Risk Response Monitoring and Control
- Execute Risk Strategies
- Contingency Plans and Workarounds
- Risk Evaluation
- Reassessing Risk
- Risk Documentation

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To learn more about our project management curriculum, contact us at (+39) 02 83847.263 or solutions@strategyex.it

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Seguici su



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Maggiori info solutions@strategyex.it

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€ 799 + IVA per partecipante

DATI DEL PARTECIPANTE

NOME _____ COGNOME _____

FUNZIONE _____

E-MAIL _____ CELL. _____

RAGIONE SOCIALE _____

INDIRIZZO DI FATTURAZIONE _____

CAP _____ CITTÀ _____ PROV. _____

PARTITA I.V.A. _____ TEL _____ FAX _____

CONSENSO ALLA PARTECIPAZIONE DA _____

TRAINING MANAGER _____

Il Servizio Clienti Vi contatterà per completare l'iscrizione e per definire le modalità di pagamento

INFORMAZIONI GENERALI

La quota d'iscrizione comprende la documentazione didattica, i pranzi e i coffee break ove segnalati nel programma. Per circostanze imprevedibili, IKN si riserva il diritto di modifica e il programma, i relatori, le modalità didattiche e/o la sede del corso. IKN si riserva altresì il diritto di cancellare l'evento nel caso di non raggiungimento del numero minimo di partecipanti, comunicando l'avvenuta cancellazione alla persona segnalata come "contatto per l'iscrizione" via email o via fax entro 5 giorni lavorativi dalla data di inizio dell'evento. In questo caso la responsabilità di IKN si intende limitata al solo rimborso delle quote di iscrizione pervenute.

MODALITÀ DI DISDETTA

L'eventuale **disdetta** di partecipazione (o richiesta di trasferimento) all'evento dovrà essere comunicata in forma scritta a IKN entro e non oltre il **6° giorno lavorativo (compreso il sabato)** precedente la data d'inizio dell'evento. Trascorso tale termine, sarà inevitabile l'addebito dell'intera quota d'iscrizione. Saremo comunque lieti di accettare un Suo collega in sostituzione purchè il nominativo venga comunicato almeno un giorno prima della data dell'evento.

TUTELA DATI PERSONALI - INFORMATIVA

Si informa il Partecipante ai sensi del D.Lgs. 196/03: (1) che i propri dati personali riportati sulla scheda di iscrizione ("Dati") saranno trattati in forma automatizzata da IKN per l'adempimento di ogni onere relativo alla Sua partecipazione alla conferenza, per finalità statistiche e per l'invio di materiale promozionale di IKN. I dati raccolti potranno essere comunicati ai partner di IKN, nell'ambito delle loro attività di comunicazione promozionale; (2) il conferimento dei Dati è facoltativo: in mancanza, tuttavia, non sarà possibile dar corso al servizio. In relazione ai Dati, il Partecipante ha diritto di opporsi al trattamento sopra previsto.

TITOLARE E RESPONSABILE DEL TRATTAMENTO è IKN - Institute of Knowledge & Networking S.r.l. unipersonale, Via Morigi, 13, Milano nei cui confronti il Partecipante potrà esercitare i diritti di cui al D.Lgs. 196/03 (accesso, correzione, cancellazione, opposizione al trattamento, indicazione delle finalità del trattamento). Potrà trovare ulteriori informazioni su modalità e finalità del trattamento sul sito: www.ikn.it

La comunicazione potrà pervenire via: e-mail variazioni@ikn.it - fax 02.83.847.262 - tel. 02.83.847.634

SPECIALE ISCRIZIONI MULTIPLE

2° Iscritto	3° Iscritto	4° Iscritto
SCONTO	SCONTO	SCONTO
10%	15%	20%

È necessario l'invio di una scheda per ciascun partecipante. L'offerta non cumulabile con altre promozioni in corso.

Per informazioni:
solutions@strategyex.it
02 83847.263

FORMAZIONE FINANZIATA



IKN in qualità di organismo di formazione in possesso della Certificazione Qualità UNI EN ISO 9001:2015, è ente abilitato alla presentazione di piani formativi a Enti Istituzionali e Fondi Interprofessionali per le richieste di finanziamenti e quindi in grado di aiutare le Aziende nella gestione completa dell'iter burocratico: dalla presentazione della domanda alla rendicontazione.

Per informazioni:
formazione-finanziata@ikn.it
02 83847.624